



REQUEST FOR CONGRATULATORY MESSAGE

To: The Department of Premier & Cabinet Reception Level 39, Governor Macquarie Tower Telephone: 9228 5255 Fax: 9228 4757	From: (State Member's Name, Title, Address, Phone and Fax) Leslie Williams MP Member for Port Macquarie Suite 6/27 Grant Street PORT MACQUARIE NSW 2444 Ph: 02 6584 0977 Fax: 02 6584 0978		
Nominee(s) Name <i>(please print or type)</i>	Title	First or Given Name	Surname or Family Name
Nominees(s) Address	Number & Street: Suburb: Postcode:		
Occasion	Wedding Anniversary <input type="checkbox"/> 50 years <input type="checkbox"/> 60 years <input type="checkbox"/> 65 years <input type="checkbox"/> 70 years <input type="checkbox"/> Other (specify) _____		Birthday <input type="checkbox"/> 80th <input type="checkbox"/> 90th <input type="checkbox"/> 100th <input type="checkbox"/> Other (specify) _____
Date of Anniversary / Birthday			
Date Message should arrive			
Message to be sent to <i>(if different to above)</i>	Name: Number & Street: Suburb: Postcode:		
<i>Certification by Member that the information provided is correct and appropriate supporting documentation has been sighted</i>	Name: Signature: Date:		
Department of Premier and Cabinet Office Use Only			
1 2 3 4 5	Entered ML QA ML Sent Cert QA Cert Sent	/ / / / / / / / / /	By _____ By _____ By _____ By _____ By _____

Immediate advice should be given to the Department of Premier and Cabinet, if circumstances arise which may make it inappropriate for this message to be sent.